



<b>Day:</b>	Thursday
<b>Time:</b>	7.00 - 9.00pm
<b>Start Date:</b>	15 September 2011      30 weeks
<b>Numbers:</b>	Minimum: 10      Maximum: 14
<b>Course Title and Level :</b>	Accounting AS Level
<b>Course Fee:</b>	£235
<b>Tutor:</b>	Val Kelly

### Who is the Course for?

**Do I need any prior experience?** Some accounting knowledge would be helpful but it is not necessary to have studied this course to GCSE level.

**Will I need an Interview?** No

**What could I do next?** Accounting A2 Level

### What are the aims of the course?

**Course aim:** On this course you will gain a general knowledge of underlying accounting concepts and bookkeeping methodology as well as an understanding of commonly used terms and formats of accounting structure.

**What topics will I cover?** •An Introduction to Budgeting and Accounting Principles •The Trial Balance •Classification of Expenditure •Changing Asset Values •Ledger Entries and Adjustments •Final Accounts •The Journal •Correction of Errors •Control Accounts •Sole Trader & Partnerships accounts •Clubs & Societies Income and Expenditure and ICT in Accounting.

### What will the sessions consist of?

You will be taught in a friendly environment that encourages participation in a range of learning activities. Homework is essential for successful completion of the course.

### How is the course assessed?

Assessment is by exam in the summer of 2012. You will sit 2 exam papers: Unit 1 will be 1 hour and Unit 2 will be 2 hours in length. The course follows the OCR exam board's 4 unit syllabus, the AS Level consisting of units 1 & 2.

### How can I prepare for the course?

No special preparation. Details of text book required will be given on the first evening.

### Key Facts

The full specification can be found at <http://www.ocr.org.uk/>

**What Next?  
Contact us**

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