

Dear Parents/Carers & Students

As we approach the half-term break I'm writing to inform you about some key events and dates for your diary. Our first set of **Progress Reviews** for this academic year will be available on **MyProgress for students** and through **MyStudent, our portal for parents**, on Monday 1st November. Further information about Progress Review and MyStudent can be found in the [Information Booklet for Parents/Carers](#).

Students will meet 1-1 online with their Tutors and/or Head of House, during our **Progress Review Day, Pastoral Day** or in a tutorial in the days around those events (see dates below). Tutors will discuss the students' self-assessment, teacher assessments and any action plan targets set in response to the review. Further guidance, support or intervention will be provided where it is needed to help a student get back on track.

We have a **Targeted Parents' Evening** taking place online on Tuesday 23rd November for students who may need some support or guidance to meet their potential. **Subject Teachers** will indicate that an appointment is needed by ticking the appointments box within the Progress Review. Students will be able to book appointments via MyProgress from Tuesday 2nd November and are expected to attend with parents, where appointments are required. If we do not request a parents' evening appointment, there is no obligation to make one. The General Parents' Evenings in the spring term (13th & 18th January) provide an opportunity for all students and parents to make appointments, not necessarily those targeted with development actions. We have found that our early, Targeted Parents' Evening, has been very effective in helping students to make good progress, so please don't worry if we request an appointment. We will provide further information about booking and accessing online appointments in the first week back half-term.

Monday 1st November - Progress Reviews Published

Thursday 11th November - Progress Review Day (timetable suspended for 1-1 appointments)

Friday 12th November - Inset/Independent Study Day (no timetabled lessons)

Monday 15th November - Pastoral Day (timetable suspended for pastoral activities and 1-1s)

Tuesday 23rd November - Targeted Parents' Evening

Tuesday 30th November - Inset/Independent Study Day (no timetabled lessons)

Best wishes

Andrea John
Vice Principal (Pastoral)