

THE COLLEGE OF RICHARD COLLYER

MINUTES OF
THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING
HELD ON WEDNESDAY 16th FEBRUARY 2022 at 14.05

Present: Mr Stephen Avery, Mrs Ann Donoghue, Mr Dan Lodge, Mr Graham Lawrence, Mr Paul Mittendorfer, Mr Will Power, Dr David Skipp, Mr Dominic Wakefield

Apologies received: N/A

In attendance: Mr Ian Dumbleton, Mr Steve Martell, Ms Nicola Whitehead

In the Chair: Mrs Ann Donoghue

The Chair explained the nature of the meeting with a one item agenda relating to the forthcoming Shelley Building and café projects. No AoB items had been received in advance of the meeting facilitating this intended focus.

2437. **Declaration of interests** None.

2438. **Minutes** of the meeting held on **16 November 2021** were carried over for approval at the usual Spring F&GP meeting in March. The Chair however thanked the Clerk for providing **collated excerpts of relevant discussions from the most recent ESC, F&GP and Governing Body discussions** as well as prompt **minutes from the ESC meeting earlier that week** which had been helpful in preparing for the discussion.

2439. **Shelley Building and Café including Report from the Estates Sub-Committee (ESC)**

Paper: Minutes of the ESC meeting 14th February 2022 and associated ESC papers including tender analysis documentation and College cashflows.

The ESC Chair outlined the nature of the two projects under discussion and explained the ESC's consideration of the tenders – and particularly the two most feasible options - in terms of cost, programme management approach, timetables, financial and interview performance as well as the outstanding sums for clarification and the associated risks. He commented too that the BAQUS risk register was fairly comprehensive but would be further refined and actively used in management of the project.

Part IIa Criterion h) Information considered to be commercially sensitive

In concluding discussion, members agreed that the tender and evaluation process had been very thorough. Members were assured that Sunninghill were an experienced and respected contractor, familiar with educational projects.

Recommendation: That the Governing Body approve at their special meeting the next day the appointment of Sunninghill as the main contractor for the Shelley Building and Café (subject to planning permission being granted on the latter).

2440. **Any Other Business:** None

2441. **Meeting assessment**

The F&GP Chair thanked the ESC and SMT for the rigour in their preparations which had facilitated a clear and comfortable decision.

2442. **Date of next meeting: Tuesday 8th March 2021 at 16.30.**

The meeting ended at 14.50

Chair

Date

NCW 28.2.22