

20th October 2022

Dear Parents/Carers & Students

As we approach the half-term break I'm writing to signpost some key events and dates for your diary. A document outlining the key dates for the academic year is available on the Parent/Carer area of the [website](#).

Friday 21st October - INSET Day (students are not due in college)

Monday 31st October - Progress Reviews Published

Wednesday 9th & Thursday 10th November - Open Evenings

Thursday 10th November - Progress Review Day (timetable suspended for 1-1 appointments)

Thursday 17th November - Targeted Parents' Evening

Thursday 15th December - Autumn Term Ends

Our first set of **Progress Reviews (PR)** for this academic year will be available on **MyProgress for students** and through **MyStudent**, [our portal for parents](#), on Monday 31st October. Further information about Progress Review and MyStudent can be found in the [Information Booklet for Parents/Carers](#). Students will meet 1-1 with their Tutors and/or Head of House, during our **Progress Review Day**, or in a tutorial in the weeks before and after PR Day. Tutors will discuss the students' self-assessment, teacher assessments and any action plan targets set in response to the review. Further guidance, support or intervention will be provided where it is needed to help a student get back on track.

Our **Targeted Parents' Evening** takes place online and is for students who may need some support or guidance to meet their potential. Subject Teachers will indicate that an appointment is needed by ticking the appointments box within the Progress Review. Students will be able to book appointments via MyProgress from Tuesday 1st November and are expected to attend with parents, where appointments are required. If we do not request a parents' evening appointment, there is no obligation to make one. The General Parents' Evenings in the spring term provide an opportunity for all students and parents to make appointments, not necessarily those targeted with development actions. We have found that our early, Targeted Parents' Evening, has been very effective in helping students to make good progress, so please don't worry if we request an appointment. We will provide further information about booking and accessing online appointments in the first week back half-term.

Wishing you a great half-term break

Andrea John
Vice Principal (Pastoral)