



COLLYER'S
Founded in 1532

STUDENT SERVICES

TRAVEL ASSISTANCE GUIDE 22-23



TRAVEL

Bus

Metrobus

Full time students aged 16 and over can receive **25% off adult fares** when purchasing Metrovoyager, Crawley Metrorider and Horsham Metrorider tickets. To get the discount, **students need to register** for a **Student Key Smartcard**, which is **free**, from the **Crawley Metrobus Travel Shop** (located across the road from Crawley train station). Proof of full-time student status, such as college ID, will be needed. The student key card can be topped up with discounted tickets online or at the Metrobus travel shop.

<https://www.metrobus.co.uk/student-fares>

<https://www.facebook.com/gometrobus>

<https://bustimes.org/operators/metrobus>

Please contact individual bus companies for more information about student discounts:

Stagecoach

<https://www.stagecoachbus.com/>

<https://www.stagecoachbus.com/timetables>

Compass Travel

<https://www.compass-travel.co.uk/>

<https://bustimes.org/operators/compass-travel>

Sussex Coaches

<http://www.sussex-coaches.co.uk/index.htm>

<https://www.facebook.com/sussexcoachesmidsussex/>

<https://bustimes.org/operators/sussex-coaches>

Collyer's Worthing Bus

Collyer's runs a **subsidised bus service** from **Worthing, Findon, Washington and Ashington** (in 2022/2023 the cost is £7 a day return or £3.50 per journey, £6 a day return or £3.00 per journey from Ashington). You do not have to travel every day or both morning and afternoon on the same day, but can reserve a place on the bus according to your timetable. You will be sent an invoice for the journeys you have made every half term. If you live in a BN postcode area or live more than 15 miles from the college and do not receive the Collyer's 16-19 Bursary, you will be eligible for the Collyer's Student Travel Award of £25 per half term (automatically deducted from your invoice).

In 2022/2023 the bus stops at Broadwater Green, Worthing Hospital, West Worthing, Durrington and Goring train stations, Durrington North Star Pub, Patching/Clapham, Findon's Black Horse Pub and The Gun Inn, Washington Kia Garage and Rectory Road in Ashington. The stops are determined by the addresses of the students so the route may be adapted to suit each year. The bus leaves the first stop in Worthing at 07:10 and arrives at Collyer's at 08:26. The bus departs Collyer's at 16:30.

If you are **interested in a place** on the bus, **please email your name and address** to worthingbus@collyers.ac.uk

Train

16-17 Railcard

The Railcard allows **16&17 year-olds** to enjoy **50% off** standard Anytime, Off-Peak, Advance and Season tickets. The railcard costs **£30**, is valid for one year, or until the holder turns 18, whichever comes first. **Apply online at:** www.16-17saver.co.uk

16-25 Railcard

This currently costs £30 for one year and entitles the holder to **1/3 off a range of tickets** (does not include season tickets). Minimum fares and time restrictions apply. **Apply online at:** www.16-25railcard.co.uk

Bicycle

Free Bicycle Compound Access

Collyer's encourages **environmentally friendly transport** and provides a free **designated secure area for parking bicycles**. You can only enter and exit the bicycle compound with your college ID card. You must lock your bicycle within the compound. **To have your ID card validated to use the bicycle compound, register with Student Services in B002**. If your bicycle is left elsewhere on campus, it will be dealt with by the Security Team.

West Sussex Safer Roads information for cyclists:

<https://sussexsaferroads.gov.uk/safer-for-cyclists/>

West Sussex Police information on bicycle theft prevention:

<https://www.sussex.police.uk/cp/crime-prevention/theft-of-a-bicycle/>

Motorcycle / Moped

Free Motorcycle/Moped Parking Permits

There are a **small number of spaces available** to park in the designated **motorcycle parking area** within the main college car park. **Priority** is given to **students who cannot access public transport and live a significant distance from college**.

To apply for this free permit, go to **Student Services in B002** to complete an application form and if successful, you will have your college ID card validated to access the motorcycle area of the car park. The details of your motorcycle/moped will be shared with our Security Team.

West Sussex Safer Roads information for motorcyclists:

<https://www.sussexsaferroads.gov.uk/info/safer-for-motorcyclists>

Car

Paid Car Parking Permits

We have a **limited number of parking spaces** to accommodate staff, visitors and contractors. Students may apply for a parking permit once they have passed their test, on a first come, first served basis, **provided they meet the criteria and we have not already allocated all of our student parking permits.** The fee from **September 2022** is **£174** for the academic year (pro rata termly).

Student Parking Permit application criteria:

- In the **autumn term (September to December)**, applications will be considered from students **who live more than 15 miles from college and who have difficulties accessing public transport so that travel by car is essential.**
- **From January**, applications will be considered from students who live **more than 10 miles from college and who have difficulties accessing public transport so that travel by car is essential.** Priority will be given to those living the furthest distance.
- **Permits are not issued to students who reside within a 10-mile distance from the college.**

If they meet the criteria, students **can apply for a parking permit** by emailing studentservices@collyers.ac.uk *using their college email account.* If approval is then authorised, an application form will be emailed to the student to complete. The completed/signed form is then to be returned, in person, to Student Services in B002.

All vehicles are left at the owner's liability. Due to the limited number of parking spaces at Collyer's, **there is no guarantee there will be a space available** for either students or staff, particularly **if you arrive after 08:30.** The permit gives permission to access the car park, it does not guarantee a space. If on arrival there are no available spaces, you will have to park off-site. **Please respect the parking areas for disabled drivers.** Only park in the disabled spaces if you have a blue badge.

West Sussex Safer Roads information for drivers:

<https://www.sussexsaferroads.gov.uk/info/safer-for-drivers>

Please note: You must ensure that your car / bicycle / motorcycle / moped is **securely locked**. **The college does not accept responsibility for loss or damage to your property**. Take care when approaching and leaving the college, as Hurst Road is a busy, congested area. **Our car park is monitored by our Security Team regularly** and a warning/penalty notice will be issued if your registration plate is not held on our database.

Discount Schemes

Surrey Student Fare Card

This gives students aged 16-18 who live in Surrey **reduced rate bus and/or rail travel to schools and colleges**. There are two separate cards available – a train fare card and a bus fare card. **Each card costs £25. Download an application form at www.surreycc.gov.uk/studentfarecards**. Cards will be sent to the college for collection from Student Services who will notify the student via their college email.

West Sussex County Council

Visit the WSCC website for **links to student travel discounts**:
<https://www.westsussex.gov.uk/education-children-and-families/schools-and-colleges/school-and-college-transport/>

Financial Support

Collyer's Student Travel Award

The Student Travel Award of £150 (£50 a term) is available to students who meet one of the following criteria:

- Live in a **BN postcode area**
- Live **more than 15 miles** from the college
- Travel to college using the **Sussex Coach service 633** from the **Handcross area**

The Student Travel Award is not payable to students receiving the Collyer's 16-19 Bursary as a significant proportion of their travel costs will be already covered.

Application forms for the **Collyer's Student Travel Award** are available on the college website (under Admissions/Student Finance); the Student Services SharePoint site or collect one from the **Student Services office in B002**. The award is subject to excellent attendance. Applications will be processed from the start of the Autumn term with the first instalment paid in mid-October.

Collyer's 16-19 Bursary

The 16-19 Bursary aims to help students facing the greatest financial barriers to studying at college. Travel costs are one of the things that the bursary fund can help with and the financial support given to these students will depend on their individual circumstances. For more information and eligibility criteria for the Collyer's 16-19 Bursary, refer to the **Student Services Guide to Financial Support and Free College Meals** on the college website (under Admissions/Student Finance); or during term time email: financialsupport@collyers.ac.uk

Students in receipt of the Collyer's 16-19 Bursary will not be eligible to receive additional travel assistance from the Collyer's Student Travel Award as a significant proportion of their travel costs will be already covered.

Further Information

If you need any further advice or support with travelling to college, please contact Student Services.

Horsham Community Bus Route Map

<https://www.horsham.community/a-map-of-horsham-bus-routes/>

West Sussex Bus Route Map

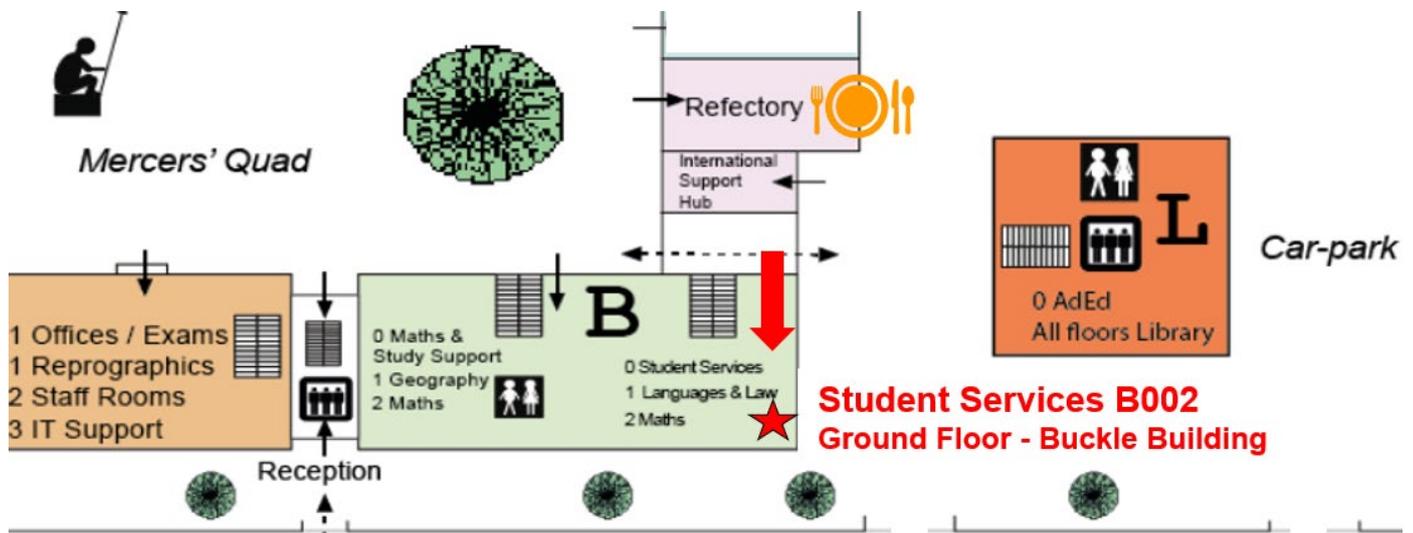
https://www.westsussex.gov.uk/media/13221/wsussex_county_map.pdf

Southern Railway Route Map

<https://www.southernrailway.com/destinations-and-offers/where-we-travel-to/our-routes>

Traveline - Plan Your Journey / Timetables

<https://www.traveline.info/>



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Updated November 2022