

COLLYER'S

The College of Richard Collyer

JOB DESCRIPTION

Subject to the current agreed terms and conditions of employment as set out in the college staff manual

Job Title:	Cleaner (evening)
Job Purpose:	To carry out routine cleaning tasks
Accountability to:	Cleaning Team Leader
Responsible for:	No Staff

Key Responsibilities and Key Tasks:

1. To undertake a routine cleaning schedule

- a. To maintain a good level of cleaning throughout the college (as part of a team).
- b. To clean toilets, urinals, wash-handbasins, pipework and ledges and mirrors.
- c. Respond to situations requiring cleaning support college wide.
- d. To adhere to the cleaning tasks allocated as detailed in the Cleaning Standards document.
- e. Ensure proper use of machinery and equipment, as required.
- f. Report any defects or problems to the Premises Team Leader.
- g. To assist trainee cleaners to develop their skills.

2. To carry out a range of other duties

- a. To carry out any reasonable tasks, as required.

