

Person specification form

Job Title: **CLEANER**

Department: **ESTATES**

Feature Sought	Essential Requirement	Desirable Requirement	Assessment Method
Qualifications	Numeracy Literacy	Academic qualifications to Level 2	Certificates
Experience	Previous cleaning role	Working in an education environment	Questioning and references
Knowledge & skills	Attention to detail Well organised and able to prioritise Good communication skills in dealing with staff and students	Knowledge of Health & Safety and Hygiene obligations	Questioning
Personal Qualities	Confident Approachable Flexible		Questioning Previous work and also use scenarios
Motivation & Expectations	Task orientated Team player		Questioning and references
Other			Medical health check

Feb 2020