

## JOB DESCRIPTION

Subject to the current agreed terms and conditions of employment as set out in the college staff manual

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<b>Job Title:</b>	<b>Cleaner (evening)</b>
<b>Job Purpose:</b>	<b>To carry out routine cleaning tasks</b>
<b>Accountability to:</b>	<b>Cleaning Team Leader</b>
<b>Responsible for:</b>	<b>No Staff</b>

Key Responsibilities and Key Tasks:

### **1. To undertake a routine cleaning schedule**

- a. To maintain a good level of cleaning throughout the college (as part of a team).
- b. To clean toilets, urinals, wash-handbasins, pipework and ledges and mirrors.
- c. Respond to situations requiring cleaning support college wide.
- d. To adhere to the cleaning tasks allocated as detailed in the Cleaning Standards document.
- e. Ensure proper use of machinery and equipment, as required.
- f. Report any defects or problems to the Premises Team Leader.
- g. To assist trainee cleaners to develop their skills.

### **2. To carry out a range of other duties**

- a. To carry out any reasonable tasks, as required.

