

Person specification form

Job Title: CLEANER

Department: ESTATES

| Feature Sought | Essential Requirement | Desirable Requirement | Assessment Method |
|--------------------------------------|--|--|---|
| Qualifications | Numeracy Literacy | Academic qualifications to Level 2 | Certificates |
| Experience | Previous cleaning role | Working in an education environment | Questioning and references |
| Knowledge & skills | Attention to detail Well organised and able to prioritise Good communication skills in dealing with staff and students | Knowledge of Health & Safety and Hygiene obligations | Questioning |
| Personal Qualities | Confident Approachable Flexible | | Questioning Previous work and also use scenarios |
| Motivation & Expectations | Task orientated Team player | | Questioning and references |
| Other | | | Medical health check |

Feb 2020