

PayMyStudent Quick Guide To Registration & Login

Step 1 – Accessing PayMyStudent

Type in the following web address: <https://www.collyers.ac.uk/admissions/student-finance/>

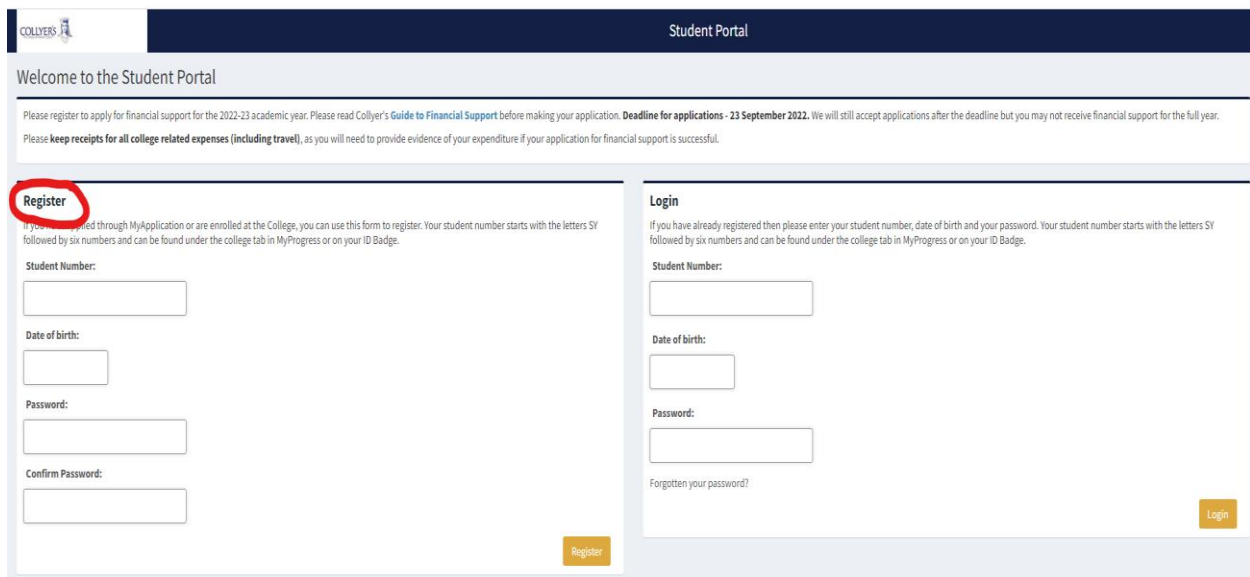
Click on the link

[CLICK HERE TO APPLY FOR FINANCIAL SUPPORT 2023-24](#)

Step 2 – Registering

First you need to register.

- Your student number starts with the letters SY followed by six numbers and can be found under the college tab in MyProgress or on your college ID badge.
- Your date of birth should be 8 digits. Example: 15/03/2006
- You can choose your own password.



The screenshot shows the 'Student Portal' interface. At the top, there is a navigation bar with the 'COLLYER'S' logo on the left and 'Student Portal' on the right. Below the navigation bar, a welcome message reads 'Welcome to the Student Portal'. A notice below the welcome message states: 'Please register to apply for financial support for the 2022-23 academic year. Please read Collyer's Guide to Financial Support before making your application. Deadline for applications - 23 September 2022. We will still accept applications after the deadline but you may not receive financial support for the full year. Please keep receipts for all college related expenses (including travel), as you will need to provide evidence of your expenditure if your application for financial support is successful.'

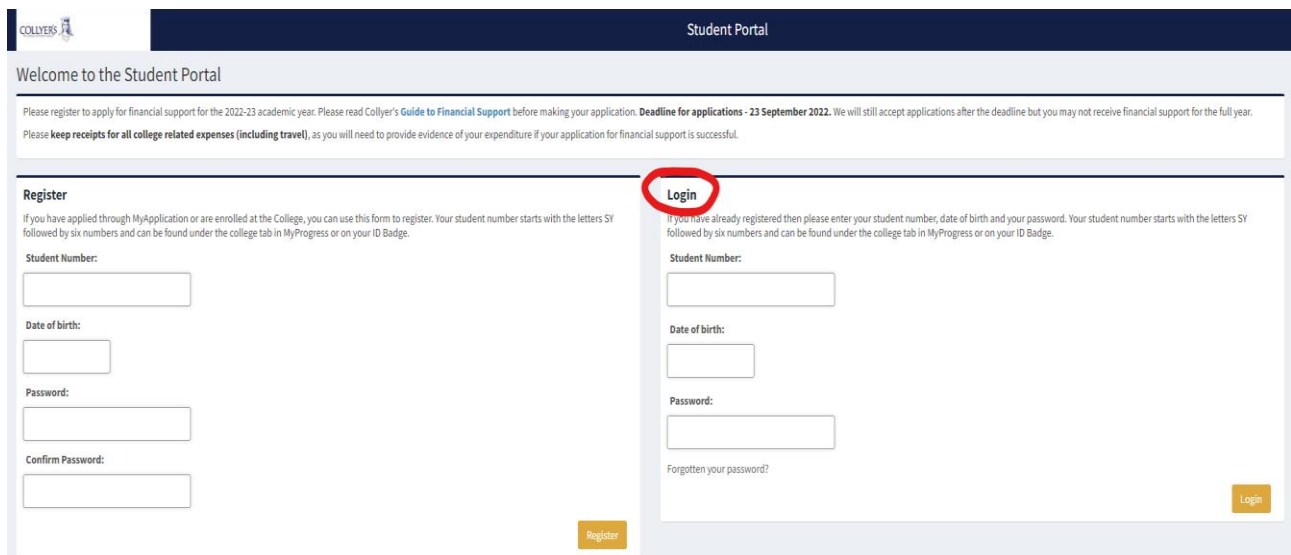
The main content area is divided into two columns. The left column is titled 'Register' (the word is circled in red) and contains the following fields: 'Student Number:' with a text input box, 'Date of birth:' with a date input box, 'Password:' with a text input box, and 'Confirm Password:' with a text input box. A 'Register' button is located at the bottom right of this column. The right column is titled 'Login' and contains the following fields: 'Student Number:' with a text input box, 'Date of birth:' with a date input box, and 'Password:' with a text input box. Below these fields is a link that says 'Forgotten your password?'. A 'Login' button is located at the bottom right of this column.

Step 3 – Activation

- You will be sent an activation link to your college email address.
- Log into your college email.
- Click on the link and it should take you back to the login page.

Step 4 – Logging In

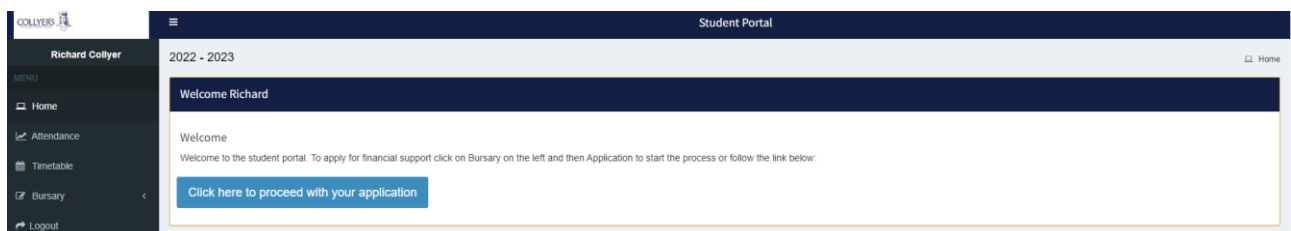
You then login with your student number and password that you used to register.



The screenshot shows the 'Student Portal' interface. At the top, there is a navigation bar with the 'Student Portal' title. Below this, a welcome message is displayed. The main content area is divided into two sections: 'Register' and 'Login'. The 'Register' section includes fields for 'Student Number', 'Date of birth', 'Password', and 'Confirm Password', with a 'Register' button at the bottom. The 'Login' section includes fields for 'Student Number' and 'Password', a 'Forgotten your password?' link, and a 'Login' button at the bottom. The 'Login' button is circled in red.

Step 5 – Application

Now click on the link to proceed with your application.



The screenshot shows the 'Student Portal' dashboard for a user named Richard. The page displays a welcome message and a blue button labeled 'Click here to proceed with your application'. The left sidebar contains a menu with options: Home, Attendance, Timetable, Bursary, and Logout. The top navigation bar shows the 'Student Portal' title and the current academic year '2022 - 2023'.

For any further help please go to Student Services in B002 or email financialsupport@collyers.ac.uk