

THE COLLEGE OF RICHARD COLLYER

**MINUTES (Part IIa) OF THE MEETING OF THE AUDIT COMMITTEE
HELD ON Wednesday 22 June 2022 at 16.00**

Present: Mrs Sarah Ediss (via Zoom), Mrs Susan Martineau, Mr Hugh Stafford-Smith,
Mr Dom Valente

In attendance: Members of SMT - Mr Ian Dumbleton (FD), Mr Dan Lodge (Principal), Mr Steve
Martell (DP)

Mrs Russha Sellings (Clerk)

External - Mr Chris Rising (MHA MacIntyre Hudson)

In the Chair: Mr Hugh Stafford-Smith

6. Internal Audit Reports
b) IT Security (interim report)

Part IIa minute and report: Criterion h) Information considered commercially sensitive

The submission of the full report was delayed, and the Chair agreed for it to be shown on screen at the meeting. Mr Rising advised that there were a number of recommendations, in particular around Active Directory which was RAG rated red, however he assured members that this was not uncommon. It was confirmed the new IT Network Manager had already incorporated most of the areas identified in the report into his forward planning.

Members challenged some of the RAG ratings, in particular controls required for disaster recovery and additionally the importance of including an IT service continuity plan. The Principal advised that SMT would need some time to respond to the findings and would revisit the Disaster Recovery Plan as part of the review process. **(Action: Principal)**

A discussion took place on the policy for password management. Members felt there were potential risks associated with frequent password changes and longer passwords were thought to be more effective. There were options suggested such as password management software. Members also queried the effectiveness of malware protection and firewall management. Mr Rising said this had been reviewed and a small number of actions recorded.

Members were keen to ensure they had oversight of the formalised action plan for sufficient monitoring. This would be shared at the next meeting with further updates. **(Action: DP)**

Due to the risks associated with cyber security across the sector, Governors agreed with the Internal Auditors assessment that it should be incorporated in the IT Risk Register. **(Action: DP)**

Chair.....

Date.....

RRS 29-06-22