

6th November 2023

Dear Parents/Carers (Copied to Students)

Progress Reviews were published on Monday 30th October on **MyProgress for students** and through **MyStudent**, [our portal for parents](#). Further information about Progress Review and MyStudent can be found in the [Information Booklet for Parents/Carers](#). Students should be arranging 1-1 meetings with their Tutors and/or Head of House either for **Progress Review Day - Thurs 9th Nov** (when lessons are suspended), or within a tutorial/free period across the next couple of weeks. As a reminder, lessons are also suspended on Friday due to Staff Inset.

Targeted Parents' Evening takes place online on Thursday 16th November and is for students who may need some support or guidance to meet their potential. Subject Teachers have indicated where an appointment is needed by ticking the appointments box within the Progress Review. Students are able to book appointments for parents/carers via MyProgress or parents/carers can make appointments through MyStudent (see attached guidance). Students are expected to attend the appointment with parents. If we do not request a parents' evening appointment, there is no obligation to make one. The General Parents' Evenings in the spring term provide an opportunity for all students and parents to make appointments, not necessarily those targeted with development actions. We have found that our early, Targeted Parents' Evening, has been very effective in helping students to make good progress, so please don't worry if an appointment has been requested. Please note, Parents Evenings are curriculum based – we cannot offer appointments with Tutors as most Tutors will be busy with subject appointments. Parents/carers may contact Tutors by email if they have particular concerns or questions.

I also attach information shared with students about the 2nd Enrichment Booking Point which opens today (6th Nov) at 6pm on MyProgress until Noon on Friday 17th November. All students are required to complete at least 12hrs of enrichment across the year so please do encourage your young person to select an activity if they have not already done so.

Many thanks and best wishes

Andrea John

Vice Principal (Pastoral)