

CANTEEN

Open between 08:15 and 14:15

Lunch Available from 11:45

Main Meals £4.00

Monday

Chicken Balti Curry with Rice

Sweet Potato & Lentil Curry with Rice

Tuesday

Ham Carbonara

Roasted Vegetable Pasta

Wednesday

Roast Chicken

Nutless Roast

Thursday

Southern Fried Chicken in a Bap

Southern Fried Quorn in a Bap

Friday

CLOSED

Menu subject to change

ARRANGEMENTS FOR THE LAST DAY IN COLLEGE FOR STUDENTS

Thursday 10th July 2024

08:40—09:45	C2 block
09:45—10:50	F2 block
10:50—11:10	Break
11:10—12:15	F3 block
12:15—13:20	E3 Block (no G4 or A4 classes)
13:20 onwards	Students Depart on Study Leave

College Summer Holiday Opening Times

The college will be open during the summer holiday, with limited access due to various estates work taking place around the campus, as follows:

Thursday 17th July to Friday 22nd August inclusive.

Daily opening hours are as follows:

Monday to Thursday - 08:15 and 16:30; and

Friday - 08:15 and 16:00

All staff and students coming in to college during this time **MUST sign in and out** at the **Main Reception**, unless students are working in the Library. All students must be supervised by a member of staff and need to be off site by the finish times listed above. If a member of staff who is not normally in college during the holidays wishes to work in a particular area, please check with Estates that work is not scheduled in that area that will impact whether or not you can undertake your work.

See separate message for the Library information.

STAFF ABSENCE

If you are **sick** please call or email **Reception BEFORE 08:15** on the day (irrespective of your start time) this will enable Reception staff to inform everyone of your absence before the start of the teaching day.

As Reception is **not automatically notified by Cintra**, please could all staff ensure they notify Reception of any forthcoming planned absences (ie trips, toil, staff development activities, short term dependency leave, medical appointments, etc).

Please follow the Staff Absence Procedures and Leave of Absence Procedures as detailed under SharePoint/HR/Absence.

Phone:

01403 210822

Email:

reception@collyers.ac.uk

STUDENT ABSENCE

If you are unable to be in college for any reason then this must be reported by a parent or carer

Call: 01403 216528

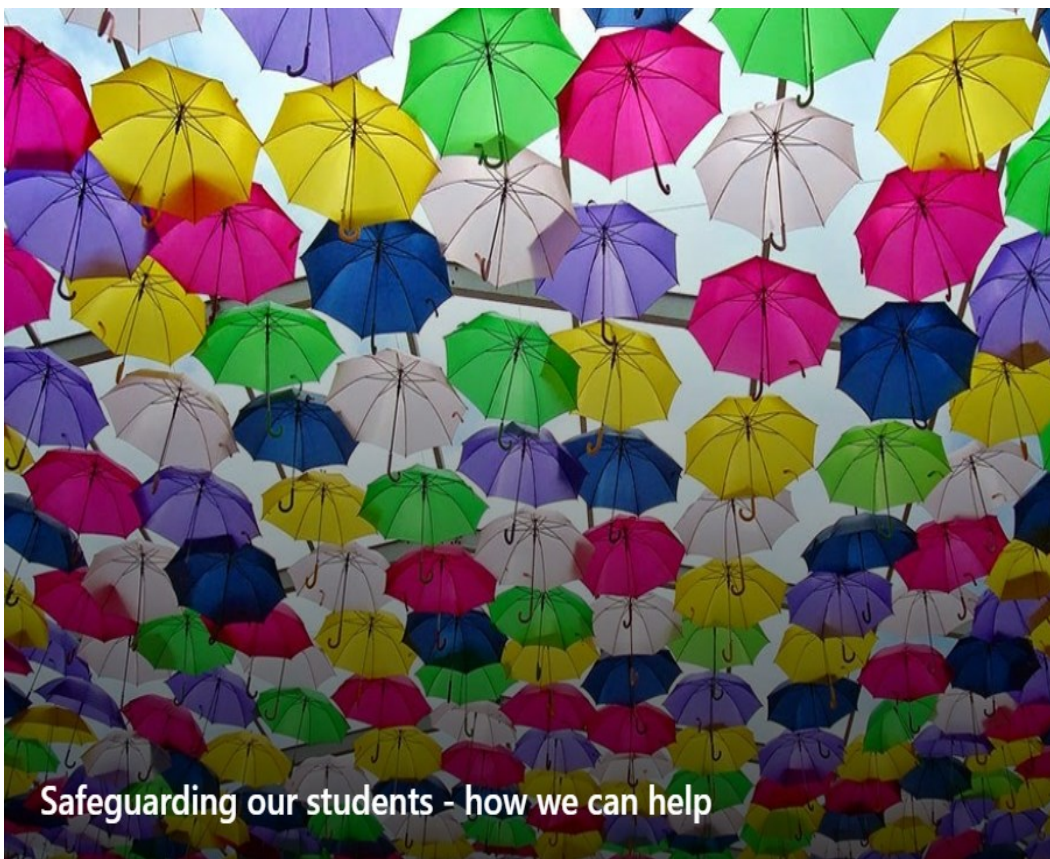
Email: absence@collyers.ac.uk

Date	Summer Term Events	Meetings Tues or Thurs 16:20	Meetings Other	External Meetings
Week 39				
7th July	Challenge of Management Transfer resit results input by 17:00		SSMM this week	
8th July	Transfer resit results published 17:00 1A draft college references complete		GB 16:30	
9th July	Transfer resit referrals PM			
10th July	Term ends for students at 13:20 Y10 Open Evening			
11th July	Wellbeing Day			
Week 40				
14th July	INSET DAY			
15th July				
16th July	Summer Term ends (staff)			

Curriculum Planning & Quality Assurance	
Curriculum Planning	Quality Assurance
<div>July</div> <ul style="list-style-type: none"> • Welcome Days · • EPQ research, LRC sessions and supervisor meetings · • Open Evening for Year 10 students · • Transfer resits and 2A programme adjustments · • INSET Day 5 	<div>July</div> <ul style="list-style-type: none"> • Review all QIPs · • Team meetings for SARs, first phase completed, and QIP draft. · • Appraisal target setting for following cycl e

LOCKERS

Students: please note, it is your responsibility to remove all items from your locker and remove your padlocks by the end of term. This will allow for a thorough clean and ensure that the lockers can be used for students on their return. You may select a new locker or your original locker if available on your return to college.



Safeguarding our students - how we can help

SUMMER HOLIDAY

LIBRARY ONLINE SERVICE

8.30am-3.30pm on:

Tues 15th July Weds 16th July	Tues 5th August Weds 6th August Thurs 7th August
Tues 22nd July Weds 23rd July Thurs 24th July	Tues 12th August Weds 13th August
Tues 29th July Weds 30th July Thurs 31st July	Mon 18th August Tues 19th August Weds 20th August

THURS 14th August
Results Day and Support for Clearing
in the Memorial Library

Please remember your ID and Lanyard

The Library is CLOSED during enrolment and will be open to students at 8am on MON 8th September



Thursday 10th July 2025

Please note the Worthing Bus will depart Collyer's at 1:40pm on the last day of term.

Student Parking

Students parking near the college must:

park legally, observing road markings and parking restriction signs

not obstruct driveways causing access issues for residents

not cause access issues for emergency vehicles

not park close to other vehicles so that they cannot manoeuvre to drive away

be considerate to residents, pedestrians and other road users

Do not park in the Horsham Hospital car park. This car park is for the benefit of hospital patients and their carers who need close access for medical reasons.



Parking Enforcement officers patrol the areas around our college and will be notified of any illegally parked cars. You could receive a £70 penalty notice if your vehicle is not parked correctly.



Study Leaving So Soon...?

Then join the Old Collyerians' Association because we're not ready to say goodbye!

Apparently, all good things must come to an end – but joining our alumni association means Collyer's will always be part of your journey. Stay in touch with friends, relive the memories and keep up with college news, events, and exclusive alumni opportunities.



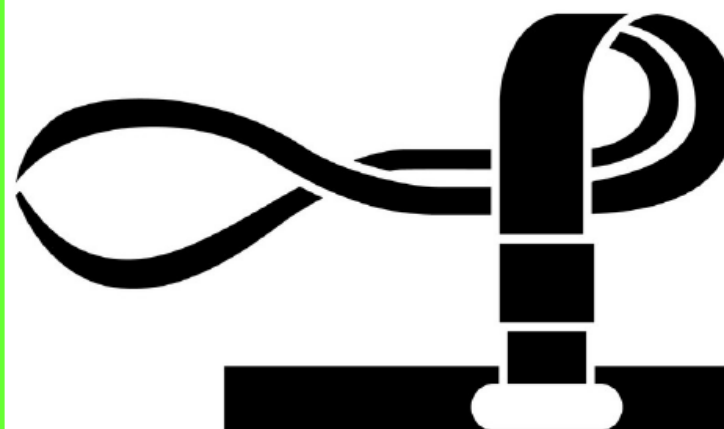
Joining is FREE -
scan to find out more
or visit
collyers.ac.uk/old-collyerians-association



COLLYER'S
Founded in 1532

Students, Staff and Visitors

Keep everyone safe
by having your college ID
visible at all times



**Wear your ID
at all times
on campus**

Free online at:

www.sexualhealthwestsussex.nhs.uk

- **Condoms** by post or click and collect
- Click Test and Send **STI Kits**
testing kits for Chlamydia, Gonorrhoea,
Syphilis and HIV

Also, find details about

- **Emergency Contraception**



STUDENT SERVICES

Located in B002, ground floor
Buckle Building

Lost & Found

CENTRAL LOST PROPERTY

UNCLAIMED LOST PROPERTY

Jackets, coats, shoes,
water bottles, umbrellas...



**PICK UP
FREE
PERIOD
PRODUCTS**

please make sure you have
enough period products to
last the summer holidays....

**take away full packs from
Student Services in B002.**

Having periods should not be
a barrier to education.

ending period poverty

It's good to keep hydrated—it can help improve
your energy levels and concentration



There are water cooler machines around the campus for your use:
in the Cowley Sports Hall (near the fitness suite); in the Canteen; on
the 1st floor of Library; and in the main Reception. A water fountain
is available outside the Shelley Building during the Spring &
Summer months.

All water from any cold taps in the college is direct mains water (no
tank water) and is therefore suitable for drinking.

The Canteen also has a drinks vending machine.

MJE, Health & Safety Officer