

Foundation WEX Week

15th - 19th June 2026



Foundation WEX Week

- Foundation Work Experience (WEX) Week takes place 15th – 19th June 2026.
- It might seem like that's ages away, but good WEX placements get snapped up quickly!
- Plan now - think about where you'd like to do WEX which links to your career aims, and who can help you find a placement (friends, family, local & national employers).
- The earlier you start looking, the more chance you'll have of securing your ideal WEX opportunity.

Deadline for submitting your WEX plans

23rd March 2026

Why WEX Week?

- Work experience is beneficial for all students, regardless of your progression pathway (university, apprenticeship or employment)
- Future employers (including those down the line) will want to hear about how you have added 'value' to your employability skills, what experiences you have had, and how these relate to your career aims
- Employers tell us they highly rate the experiences you have outside of your subject lessons.
- WEX Week is compulsory for all Foundation students
- It forms part of the conditions for progression into Level 3 studies at Collyer's (along with other entry requirements)





Benefits of WEX

- **Discover the career that's right for you:** Get valuable insights into what it's like to work in industries that you're considering.
- **Real work with real teams:** Work on projects and assignments to show future employers what you can do.
- **Demonstrate your interest:** You can demonstrate that you're passionate about your chosen career path.
- **Universities (not just employers) want to hear about relevant WEX in your personal statements!**
- **Stand out from the competition:** Add your WEX to your CV and UCAS Personal Statement to attract employers and universities.
- **Gain advantage at interview:** Employers use competency-based questions at interview, which take the form of "Tell me about a situation when you have demonstrated X skill."

Work Experience is not.....

- ✗ **Your part time job** – WEX must be an opportunity to gain new experiences not provided by your current part time job. Universities and employers want to see **aspirational WEX** on applications, so branch out and try something different and challenging.
- ✗ **An opportunity to take ‘time out’** – WEX Week is not the chance for you to take a week off college. It is an essential part of your Foundation programme of study, along with your curriculum subjects, pro-study and enrichment.
- ✗ **Optional** – students can’t opt out of WEX Week.



WEX Week

2 Options:

Option 1 – ‘in person’ work experience with an employer. You will need to find this for yourself, using the support provided on the following slides, as well as on the Careers SharePoint site.

Option 2 – Collyer’s Foundation Virtual WEX Programme. This consists of two online WEX courses which can be tailored to match your career direction/aim.

Option 1: In-person WEX

01

You can source and organise your own 'in-person' work experience by contacting employers directly

02

Research local businesses and employers.

Look at the [WEX Week pages on Careers SharePoint](#) for support

03

Ask friends and family

04

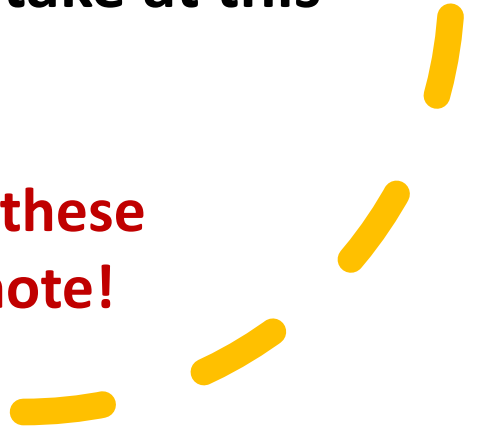
Follow the guidance documents on the [WEX Week pages](#).

Record your in-person WEX plans on **Unifrog Placements** using the instructions in the WEX Week info pack (emailed to you)

Option 2: Collyer's VWEX Programme Two online Virtual WEX courses

- You can sign up for the Collyer's VWEX Programme on MyProgress Shop, Enrichment. **DO NOT** add this to Unifrog Placements.
- You will receive an automated message from Shop telling you to collect your item – please ignore this! The Careers team will email you in the spring term with the choices for your two online courses.
- There is no more action for you to take at this planning stage.

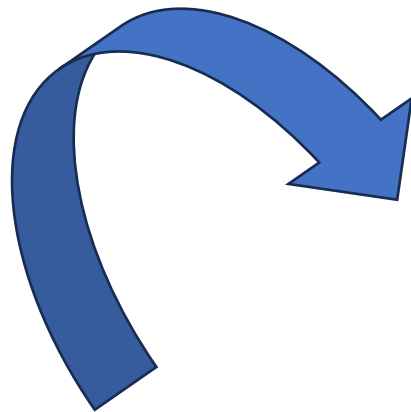
It's really important that you follow these instructions carefully. Please take note!



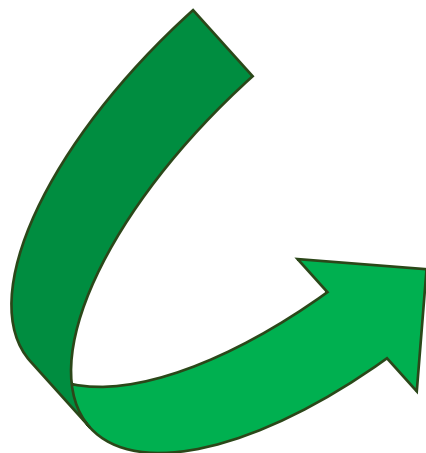


What do you need to do now?

- Research the [WEX Week pages on the Careers SharePoint](#) site AND the information pack which will be emailed to you this week.
- Discuss the 2 options with your parent/carer – they will receive WEX Week information via email.
- Decide which of the 2 WEX options you are going to do.
- **TAKE ACTION this term!** Don't leave it or the best WEX opportunities may already be taken.



What do you need to do now?



Option 1: In-person WEX:

Contact an employer and agree on an 'in-person' WEX placement using the support documents available on Careers SharePoint. When you have agreement with an employer, follow the guidance in the WEX Week information pack (will be emailed to you). Record your WEX plans on Unifrog by 23rd March 2026.

OR

Option 2: Collyer's VWEX Programme:

Sign up for the Collyer's VWEX Programme on Shop/Enrichment. No further action needed at this stage. The Careers team will contact you in the Spring term with the selection of virtual courses for you to choose from.

Deadline for recording 'in-person' WEX on Unifrog Placements Tool

23rd March 2026

This feels like ages away!

It's not....time goes quickly and so do all the best WEX placements.

Don't leave it to the last minute. WEX placements get snapped up quickly by eager students – be one of them!

Follow the guidance in the WEX Week information pack & FAQs.

Reminders will also appear in tutorial throughout the year.

Any further questions?

*Need additional
support?*

Georgina and Julie run a Careers and
WEX Drop-in session
Tuesdays and Thursdays 1:20 – 2:05pm

Careers Office K003

CAREERS & WORK EXPERIENCE

Drop-in



Julie Crysell
Careers Adviser

- Careers Advice & Guidance
- Support with option choices
- Personal statement support
- UCAS application support
- Morrisby careers matching
- Apprenticeship information
- CV's, cover letters & preparing for interviews



Georgina Campbellwood
Work Experience Co-ordinator

- Reflecting on your interests and researching work experience placements
- How to reach out to employers
- Your online profile and personal brand
- Preparing for work experience
- Your Health & Safety at work



Tuesday & Thursday (13:20-14:05)



Careers Office (K003)

See the Careers SharePoint for further information