# Collyer's BULLETIN COLLYER'S

# Student and Staff Notices

Week 14 1st December 2025

#### STAFF ABSENCE

If you are **sick** please call or email **Reception BEFORE 08:15** on the day (irrespective of your start time) this will enable Reception staff to inform everyone of your absence before the start of the teaching day.

As Reception is **not automatically notified by Cintra**, please could all staff ensure they notify Reception of any forthcoming planned absences (ie trips, toil, staff development activities, short term dependency leave, medical appointments, etc).

Please follow the Staff Absence Procedures and Leave of Absence Procedures as detailed under SharePoint/HR/Absence

Phone: 01403 210822 or Email: reception@collyers.ac.uk

### STUDENT ABSENCE

If you are unable to be in College for any reason then this must be reported by a parent or carer

Call: 01403 216528

Email: absence@collyers.ac.uk



Safeguarding our students - how we can help

#### CANTEEN

Open between 08:15 and 14:15 Lunch Available from 11:45

Main Meals £4.20

#### Monday

Chicken Korma with Rice
Quorn Korma with Rice

#### Tuesday

Chicken Fajitas with tortilla chips Quorn Fajitas with tortilla chips

## Wednesday

Roast Chicken Nutless Roast

## <u>Thursday</u>

Bolognese Pasta Bake Mac and Cheese

#### <u>Friday</u>

Hotdog in Bun with Fries Vegetarian Hotdog in Bun with Fries

Menu subject to change

Date	Autumn Term Events	Meetings Tues or Thurs 16:20	Meetings Other	External Meetings
Week 14				
1st Dec				
2nd Dec	Foundation Skills Development Day 1	Fac/HoS	SSMM 10:00	
3rd Dec				
4th Dec	Christmas Concert 19:00			
5th Dec				
Week 15				
8th Dec	PR2: Student Self Assessment			
9th Dec		Full Fac	Trust Board 17:30	
10th Dec				
11th Dec	Christmas Fair and Christmas Jumper Day			
12th Dec	· ·			
Week 16				
15th Dec	PR2: Teacher input			
16th Dec	Prizegiving 16:30			
17th Dec	Autumn Term ends			
18th Dec				
19th Dec				

Curriculum Planning & Quality Assurance			
Curriculum Planning	Quality Assurance		
December	December		
PR2 Input	<ul> <li>College SAR and QIP to OFSTED</li> <li>Lesson Observations continue</li> <li>QIP review</li> </ul>		
January	January		
<ul> <li>PR2 Published</li> <li>PR2 Review Day</li> <li>Transition Subject Reviews</li> <li>Curriculum check completed prior to interviewing new students (new and withdrawn provision)</li> <li>General Parents' Evening (2)</li> </ul>	Lesson Observations continue		

Apologies that some students will be missing lessons in the last week of term to perform in the College Panto. All students have been advised to contact staff about any missed work. Thank you for your understanding.

College Panto 2025 – Beauty & The Beast (free entry – tickets available via MY PROGRESS)

Collyer's presents...

# BEAUTY AND THE BEAST



# **COLLEGE PANTO**

December dates:

Monday 15<sup>th</sup> – 5pm Tuesday 16<sup>th</sup> – 6pm Wednesday 17<sup>th</sup> – 9am and 11.15 am

M201 - Drama Studio

Tickets free or by donation





Due to Exams in Memorial and Duckering Libraries



There is no Registered Pro Study

Tuesday 2<sup>nd</sup> December 
Wednesday 3<sup>rd</sup> December



It will resume on Thursday 4th December

The Main Library will be open on the top two floors, please enter in silence. If you have trouble finding a study space, please ask staff as we have laptops to loan







# WORK EXPERIENCE

YOUR OPPORTUNITY TO GAIN MEANINGFUL EXPERIENCE IN THE WORKPLACE AND ENHANCE YOUR CAREER PROSPECTS

# 1A WEX WEEK

1ST JUNE - 5TH JUNE 2026

IN-PERSON WEX

BY SOURCING YOUR OWN PLACEMENT

OR

THE COLLYER'S INTERNSHIP

# FOUNDATION WEX WEEK

15TH JUNE - 19TH JUNE 2026

IN-PERSON WEX

BY SOURCING YOUR OWN PLACEMENT

OR

VIRTUAL WEX PROGRAMME

VISIT THE CAREERS SHAREPOINT SITE FOR MORE INFORMATION

RECORD IN-PERSON WEX ON UNIFROG
OR SIGN UP FOR THE INTERNSHIP ON MYPROGRESS

**DEADLINE: MONDAY 23RD MARCH 2026** 

# like to have fun in a relaxed social space?

Connections is looking for you!

Contact Berrin: BEP@collyers.ac.uk B002



# Wednesday lunchtimes at 13:20 in B107

A weekly session to meet other students and have fun in a relaxed, social space.

Contact Berrin: BEP@collyers.ac.uk



Would you like to learn more about emotions, self-care and happiness?

Explore your worries or anxieties in a safe environment.

Join the Wellbeing Workshop for 6 weeks and learn strategies to help.

Contact Berrin: BEP@collyers.ac.uk Sign up via MyProgress 360 Enrichment

# spaces still available on the Wellbeing Workshop!

**Friday Enrichment** 

Contact Berrin: BEP@collyers.ac.uk B002



# **Students, Staff and Visitors**

Keep everyone safe by having your college ID visible at all times







# **SPORTS NEWS**

Netball 1's played Peter Symonds College away in Round 2 of the AoC Cup and won on Golden goal 41-42

> Netball 2's played Reigate away in the Surrey League and Cup and won 42-26

> Mixed Hockey played Barton Peveril 2's away in the AoC League and won 3-0

Basketball played BHASVIC at home in the CBL and lost 45-74

# Student

#### Students parking near the college must:

park legally, observing road markings and parking restriction signs

not obstruct driveways causing access issues

not cause access issues for emergency

not park close to other vehicles so that they cannot manoeuvre to drive away

be considerate to residents, pedestrians and

Do not park in the Horsham Hospital car park. This car park is for the benefit of hospital patients and their carers who need close access for medical reasons.



Parking Enforcement officers patrol the areas around our college and will be notified of any illegally parked cars. You could receive a £70 penalty notice if your vehicle is not parked correctly.

# **Train Station** crossing points



.... always use the signal controlled crossings on Hurst Road and opposite the Train Station

.... not cross the road near the roundabout leading to the small pedestrian island in the middle. This is a very unsafe crossing point.

**Students** 

Horsham

**Train Station** should . . .

using

.... always be considerate to other pedestrians and road users



# **Hurst Road** crossing points

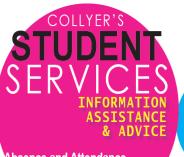
**Students** crossing the road outside college should...



.... always make use of the two signal controlled crossings on **Hurst Road** 

.... never use the college vehicle entrance or exit gates as this is dangerous!

.... only use the pedestrian exit and entrance gates at college



Absence and Attendance

Bursary and Travel Award applications

Car Parking applications

Confirmation of Enrolment letters

Counselling & Wellbeing see us Cycle Compound registration We are OPEN **Employment references** monday - friday Financial support

Free College Meals Lost Property

**Moped Parking applications** 

**Period Equality products Safeguarding Team** 

Sexual Health

Student Travel assistance

follow us on email us

studentservices @collyers.ac.uk

ask us help with a

8:30 to 4:30

find us in B002&3

**Ground Floor** 

**Buckle Building** 

for **news** and info

**SharePoint** your queries

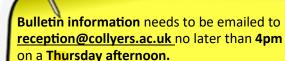


Although it is very rare that we would need to close the college unless there is a severe red weather warning, or in the event of a heavy overnight snow fall, or a forecast of heavy snow during the working day, our first priority is the safety of students and staff. In the event of adverse weather, the Principal will endeavour to post a message on the college website by 06:30 to remind staff and students what they should do.

We have guidance on distance learning for managing remote teaching and learning. Teachers should notify their affected classes and then remotely teach via Teams. Students need to ensure they check their college emails regularly for information from the college. All remote lessons should be provided in full and registered using Corero. Remote learning should be marked as an "R" in registers.

Notwithstanding this, students and staff should make the journey to college if it is safe to do so, particularly if they live within a reasonable walking distance. If snow is forecast to fall during the working day, a decision will be made as to whether staff and students who live some distance from the college, and particularly those who rely on public transport, should leave college early. We can't predict or control the weather, but we can be prepared!





Pease ensure that any show, lecture, event, etc. you wish to advertise is sent for inclusion in the bulletin at least 2 weeks before the date, otherwise tutor groups that meet later on in the week could miss out on key information or opportunities to attend events. Thank you.





Get your tickets in advance from the RCU office (café).

On sale from 1<sup>st</sup>

December

(lunchtimes)



Thursday 11<sup>th</sup> Dec Café @ 10.50 <del>-</del> 2.05pm



This year, we are accepting tokens or cash at our Christmas stalls



These can be bought on the day (cash or card). Tokens also on sale from 1<sup>st</sup> December in the

RCU office



Token price: £1

**All Money Made Goes To Springboard!** 

# TAKE YOUR PERSONAL SAFETY SERIOUSLY

PERSONAL SAFETY ALARMS

£5 at Student Services





# PICK FREE PERIOD PRODUCTS

take away full packs from Student Services in B002.

make use of open packs from:

Duckering Ground Floor toilets and
Student Services in B002.

Having periods should not be a barrier to education.

ending period poverty

# **JUNO PROJECT**

A NEW GROUP FOR YOUNG
WOMEN AT HORSHAM i-ROCK

i-Rock are super excited to be developing their partnership with The Juno Project further by hosting them at i-Rock.

They will be offering an exciting new workshop for young women 15+ focussing on Relationships and Sexual Health.

"No awkwardness! No drama! Just real talk with honest convos on love, sex, and what healthy relationships really look like."

Ruth from the Juno Project will be at i-Rock on:

Monday 24 November @ 5pm

Monday 15 December @ 5pm

to meet with young people who would like to find out more.

Just drop in or book a place for either date here:

https://www.picktime.com/c/5CoQpaYBJLs8YJ8 wRLVPKm



# We are sharing information from the Horsham Denne Neighbourhood Council and West Sussex County Council on some local issues you might be interested in supporting.



Horsham Denne Neighbourhood Council, with help from the Friends of Horsham Park, is trying to get West Sussex County Council to upgrade the crossing point in North Street between the railway subway and the Park. This is a popular crossing used by hundreds of pedestrians each day to reach the bus stop and the Park, but there is only a grass verge on the Park side of the street. It becomes muddy and slippery in wet weather.

WSCC say the crossing is intended as a cycle path only: people should use the subway into the Park, or the pelican crossing by the bus station. This ignores the invitation to cross provided by the central refuge and the obvious desire line. That is clearly unrealistic. Also the condition of the verge creates a very poor impression at this entrance to Horsham and its Park.

To convince WSCC to install paving, we need to produce evidence of current usage and demonstrate support from organisations and individuals. A count over 5 hours showed 300 people chose to use the street level crossing, undeterred by the muddy verge. Only 5 cyclists used the cycle route.

We now have an e-petition on the WSCC website, which is open to anyone who lives or works in West Sussex - you don't need to be familiar with the crossing to sign.

https://westsussex.moderngov.co.uk/mgEPetitionDisplay.aspx?id=58

Please support our aim to get the area paved.

# Horsham Transport Improvements Consultation

West Sussex County Council are consulting on proposed improvements for two key transport corridors within Horsham:

- Rusper Road between Mowbray (North Horsham development) and Horsham town centre via Kings Road and North Street
- · A281 Guildford Road between Broadbridge Heath and Horsham town centre via Bishopric

#### The main proposals being considered include:

- · Bus priority measures at Harwood Road/Kings Road roundabout to improve bus journey times
- Improvements to some junctions, including 'Dutch' style roundabout at Parsonage Road/Kings Road junction
- · Improved cycle infrastructure, including segregated cycle tracks and on-road cycle lanes
- · New or improved crossings for pedestrians and cyclists

#### The aims:

- . To improve travel by walking, cycling and public transport by improving road safety and reducing journey times
- · To keep traffic moving and minimise traffic delays
- To improve and provide new active travel facilities providing better travel options, making local bus services more reliable and attractive, particularly for shorter journeys.
- To reduce the volume of short-distance car journeys in the area, if more journeys are made by public transport, cycling and walking.

#### Have your say

You can find out more about the proposals by visiting <a href="https://yourvoice.westsussex.gov.uk/horsham-transport">https://yourvoice.westsussex.gov.uk/horsham-transport</a> and have your say by completing the on-line survey. The consultation closes at 11.55pm on Monday 22<sup>nd</sup> December 2025.

Come along to the two drop-in events to view the proposals and speak to members of the project team:

- Monday 24 November: Blackbridge Community Centre, Three Acres, Horsham, RH12 1RS 3pm to 7pm
- Tuesday 2 December: Horsham Park Barn, North Street, Horsham, RH12 1RJ 10am to 2pm

